



Box 397 ♦ Telluride, CO 81435

June 28, 2012

Dear Business Owner:

Effective June 28<sup>th</sup>, 2012, the Town of Telluride will begin collecting sales and excise taxes using the MUNIREvs paperless licensing and tax remittance system. As of July 1, 2012 all business license applications and renewals will also be conducted through this system. Businesses will no longer remit sales or excise tax, or license applications, via paper forms.

To begin remitting through the new system, please follow the instructions in the attached document to properly create a new account or, for existing businesses, to link to your business account. For assistance with creating your MUNIREvs account, be sure to contact MUNIREvs at [support@munirevs.com](mailto:support@munirevs.com) or (888) 751-1911. Please note that if you are applying for, or renewing a business license, your license is not active until paid through your MUNIREvs account.

We are excited to be moving in this direction of new technology and to be able to offer you the opportunity to manage your business taxes and licensing online.

We are committed to ensuring that the transition to electronic processing is as easy as possible for you and to that end we have contracted with MUNIREvs to provide comprehensive support to each of you. We are offering various training opportunities, with the initial training time listed below.

**You can sign up for an individual 15 minute session or just drop in for help on July 18<sup>th</sup>, 1:30 pm – 4:45 pm at Rebekah Hall (Council Chambers).**

Please RSVP to [support@munirevs.com](mailto:support@munirevs.com) as soon as possible. Training will also be available as web sessions if you are unable to attend in person. For further questions call MUNIREvs at 888-751-1911. The Finance staff is also available at Town Hall to assist you with sales/excise tax matters - you can reach Katie Jewett at 970-728-2162 or Lynne Beck at 970-728-2152. For assistance with business licenses, call Lisa J. Robinson at 728-2158.

We look forward to serving our business owners with this innovative technology and to assisting you with the transition to the Town's self collection of sales/excise taxes and self-licensing.

Lynne Beck, Finance Director